

# PINE HILL POLICE DEPARTMENT

Christopher J. Winters  
Chief of Police



Police Administration Building  
48 West Sixth Avenue  
Pine Hill, NJ 08021

Emergency: 9-1-1  
Non-Emergency: 856-783-1549  
Main Fax: 856-784-4209  
[www.pinehillpd.com](http://www.pinehillpd.com)

## FIREARMS APPLICATION & REGISTRATION SYSTEM (FARS)

### APPLICATION FOR PERMIT TO CARRY A HANDGUN

**Pine Hill Police Department ORI:** NJ0042800

**Service Code for Permit to Carry a Handgun:** 2F164B

**Step 1:** Call the Pine Hill Police Department non-emergency number and advise you are applying for a permit to carry a handgun

- Out of State Residents apply at a non-toll road State Police Barracks closest to your residence
- In State residents must apply at their local police departments or local NJSP Barracks if patrol area is covered by NJSP

**Step 2:** Provide the following information when arriving at the Pine Hill Police Department

- Driver's License and Birth Certificate OR Driver License and Naturalization Paperwork/Green Card
- Three (3) State of New Jersey Applications For Permit To Carry A Handgun, form SP642. Must be double sided and notarized.
- Four (4) color passport size photographs.
- Consent for Mental Health Search, form SP066.
- Written proof of ownership and qualification with the handgun(s) you intend on carrying.
  - Proof of ownership can be a purchase receipt or purchase permit or a notarized letter of ownership listing make, model, and serial number of handgun(s).
  - Written qualification must be within six (6) months of application and must include Instructors Name and Certification Number, make, model, caliber and serial number of handgun(s) you intend to carry.
- Money Order in the amount of \$50.00 payable to; "Treasurer, State of New Jersey"
- IF ANY OF THE PRECEDING IS NOT COMPLETE OR INCORRECT THE APPLICATION WILL BE RETURNED AND YOU WILL HAVE TO RE-APPLY.
- THE REQUIRED WRITTEN FIREARMS QUALIFICATION, IN ACCORDANCE WITH N.J.A.C. 13:54-2.4(B), CAN BE OBTAINED AT MOST FIREARM RANGES THROUGH OUT THE STATE. A LIST IS ALSO AVAILABLE ON THE NJSP WEBSITE, [WWW.NJSP.ORG](http://WWW.NJSP.ORG) > PUBLIC INFORMATION > FIREARMS INFORMATION > NEW JERSEY SHOOTING RANGES FOR RPO QUALIFICATION.
- ALL APPLICANTS (INITIAL AND RENEWAL) FOR PERMIT TO CARRY A HANDGUN MUST BE FINGERPRINTED. INSTRUCTIONS FOR FINGER PRINTING WILL BE PROVIDED AT THE TIME OF APPLICATION OR YOU CAN VISIT [WWW.IDENTOGO.COM](http://WWW.IDENTOGO.COM) TO SCHEDULE A FINGERPRINT APPOINTMENT.
- A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL.