

# PINE HILL POLICE DEPARTMENT

Christopher J. Winters  
Chief of Police



Police Administration Building  
48 West Sixth Avenue  
Pine Hill, NJ 08021

Emergency: 9-1-1  
Non-Emergency: 856-783-1549  
Main Fax: 856-784-4209  
[www.pinehillpd.com](http://www.pinehillpd.com)

## FIREARMS APPLICATION & REGISTRATION SYSTEM (FARS)

### APPLICATION FOR PERMIT TO CARRY A HANDGUN

**Pine Hill Police Department ORI:** NJ0042800

*Applicants must satisfy the requirements of N.J.S.A 2C:58-4d and N.J.A.C. 13:54-2.4, including but not limited to; not being subject to any of the disabilities set forth in N.J.S.A. 2C:58-3(c)(1)-(11) that would prevent obtaining a permit to purchase handgun or firearms purchaser identification card, and demonstrating thorough familiarity with the safe handling and use of handguns in accordance with N.J.A.C. 13:5402.4(b).*

*Out of State Residents apply at a non-toll road State Police Barracks closest to your residence*

*In State residents must apply at their local police departments or local NJSP Barracks is patrol area is covered by NJSP*

#### **Step 1: Provide the following information when arriving at the Pine Hill Police Department**

- Driver's License and Birth Certificate, or Driver License and Passport or Naturalization Paperwork/Green Card
- One (1) State of New Jersey Applications For Permit To Carry A Handgun, form SP642. Must be notarized.
- Two (2) color passport size photographs (Australian Size)
- Consent for Mental Health Search, form SP066. (Police Department representative will witness the signing)
- Written proof of ownership and qualification with the handgun(s) you intend on carrying.
  - Proof of ownership can be a purchase receipt or purchase permit or a notarized letter of ownership listing make, model, and serial number of handgun(s).
  - Written qualification must be within six (6) months of application and must include Instructors Name and Certification Number, make, model, caliber and serial number of handgun(s) you intend to carry.
- Money Order in the amount of \$50.00 payable to; "Treasurer, State of New Jersey"
- Cash, check, credit card, or money order in the amount of \$150.00 payable to; "Pine Hill Borough Police Department"

#### **Sept 2: Bring your completed paperwork to the Pine Hill Police Department**

- IF ANY OF THE PRECEDING IS NOT COMPLETE OR INCORRECT THE APPLICATION WILL BE RETURNED AND YOU WILL HAVE TO RE-APPLY.
- THE REQUIRED WRITTEN FIREARMS QUALIFICATION, IN ACCORDANCE WITH N.J.A.C. 13:54-2.4(B), CAN BE OBTAINED AT MOST FIREARM RANGES THROUGH OUT THE STATE. A LIST IS ALSO AVAILABLE ON THE NJSP WEBSITE, [WWW.NJSP.ORG](http://WWW.NJSP.ORG) > PUBLIC INFORMATION > FIREARMS INFORMATION > NEW JERSEY SHOOTING RANGES FOR RPO QUALIFICATION.
- ALL APPLICANTS (INITIAL AND RENEWAL) FOR PERMIT TO CARRY A HANDGUN MUST BE FINGERPRINTED. INSTRUCTIONS FOR FINGER PRINTING WILL BE PROVIDED AT THE TIME OF APPLICATION OR YOU CAN VISIT [WWW.IDENTOGO.COM](http://WWW.IDENTOGO.COM) TO SCHEDULE A FINGERPRINT APPOINTMENT.
- A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL.